

Computer Information Systems Department Chair Position

Morthland College is currently seeking a Chair of Computer Information Systems Program. The MC Computer Information Systems Program leads to a Bachelor of Science degree that is designed to give the students a broad and thorough understanding of Computer Information Systems. Graduates from this program will master concepts in computer information systems, computer programming, data structures, operating systems, networking and communication, advanced programming, database management, systems analysis and design, and training in general business principles and management.

Qualifications:

General: A commitment to the vision of MC.

Academic: Doctorate Degree in CIS, IT, or related field.

Spiritual: The individual shall demonstrate an exemplary Christian life.

Signature to the Letter of Commitment of the Institute will be required for this position.

Job Duties:

Include, but not limited to: Recommending and guiding curriculum and course offerings each semester for CIS department; recommending faculty for course instruction; mentoring faculty; cooperating with MC faculty/administration in program assessment; providing performance reports on instructors and courses; providing annual instructor/course evaluations for the institution's annual report; providing and filing annual faculty review; coordinating faculty development; recommending faculty promotions of rank in coordination with Dean of Academic Affairs; teaching courses within CIS program; coordinating with other Department Chairs a review of library holdings; advising CIS students for academic planning; working with Dean of Online Education to establish training competencies and approval process of faculty interested in teaching online courses at MC; develop and instruct online courses at MC; participating on committees as assigned; participating in the Guilds as assigned in contract; participating in MC student recruitment and retention.

The Depart Chair shall report to the Dean of Academic Affairs. Online Education shall report to Dean of Online Education.

To Apply: Please send letter of inquiry, CV, and name and contact information for 3-5 references to:

Morthland College
202 East Oak Street
PO Box 429
West Frankfort, IL 62896
gstelle@morthland.edu

Non-Discriminatory Policy: MC is an affirmative action/equal opportunity employer and admits students of any sex, race, color, national and ethnic origin and age with all rights, privileges, programs, and activities generally accorded to students. In conformance with state and federal regulations, MC does not discriminate on the basis of sex, race, color, religion, disability, national and ethnic origin, or age in the administration of its educational policies, admission policies, scholarship and loan programs, athletic, and other school administered programs.