

Satisfactory Academic Progress

In order to receive federal financial aid funds, students must meet three (3) minimum requirements, including:

1. **Completion Requirements:** All students must complete 67% of hours attempted.
2. **GPA Requirements:** All students must maintain a minimum cumulative GPA of 2.0.
3. **150% Requirements:** All students must complete their degree program before reaching 150% of the number of credits needed to complete their degree program. In addition, all students must complete a four year program within six years, or a two year program in three years.

A student who does not meet the standards for Satisfactory Academic Progress (SAP) is ineligible to receive federally-funded financial aid. SAP is measured at the end of each spring semester, unless the student was admitted provisionally, in which case SAP will be checked at the end of each semester.

Appeals

Student Letters of Appeal along with an Academic Plan Document signed by the Provost must be submitted to the Financial Aid Office by the end of the first day of classes for the applicable semester to be considered for financial aid.

The Student Letter of Appeal must clearly state the extenuating circumstances (illness, emergency, etc.) which the student believe prevented him/her from meeting one or more of these standards or conditions of SAP for financial aid recipients. The student should include dates/times involved, how circumstances affected his/her record, and provide supporting documentation to corroborate his/her statement.

The Academic Plan Document, to be completed by the student with the assistance of the Department Chair and signed by the Provost, will identify an appropriate pathway to graduation and demonstrate that recovery to Satisfactory Academic Progress is reasonably attainable.

Additional Restrictions

Transfer credit hours, recognized by Morthland College, do count toward the 150% Requirements. Therefore, any student who transfers 50% of the credits required to complete their degree program will be eligible to receive no more than 100% of the credits required for their program.

All credit hours attempted at Morthland College, including repeated courses, and all transfer credits recognized by Morthland College, count toward the 150% Requirement regardless of whether Title IV funds were actually used to pay for those credit hours.

Students who change degrees or are pursuing a second major are also subject to the 150% Requirement. The 150% Requirement will be calculated based on the chosen degree program with the highest number of credit hours.

Students who receive an incomplete for a course, must successfully pass the course by the end of the following semester, otherwise the student will receive a failing grade. Regardless, this course will count toward the 150% Requirement. If at the conclusion of a semester, the student is in violation of the Completion Requirement and the incomplete course will determine whether the Completion Requirement has been met, the student will be considered to be in violation of SAP until the incomplete course is successfully completed and the Completion Requirement is satisfactorily met.

Students who take courses in the summer are subject to all requirements of Satisfactory Academic Progress.

Credits from a course in which a student withdraws and is subject to a refund of more than 10% do not count towards SAP, regardless of grade at the time of withdraw. Credits from a course in which a student withdraws and is subject to a refund of 10% or less do count towards all requirements of SAP regardless of grade at time of withdraw.

College Preparatory or Remedial Courses are subject to SAP Requirements. Title IV funds can be applied to a maximum of six credit hours of College Preparatory or Remedial Courses. College Preparatory courses required beyond the six credits must be paid without Title IV funds.